

Report No:  
CSD 17035

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Public Protection and Safety PDS Committee

**Date:** 29th March 2017

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **WORK PROGRAMME**

**Contact Officer:** Stephen Wood, Democratic Services Officer  
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** All

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1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Members should note that the Work Programme is fluid and subject to change as required.
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2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- (1) **Notes the current Work Programme.**
- (2) **Comments on the Corporate Contract Register extract and commentary relating to e Public Protection and Safety Portfolio Contracts.**
- (3) **A meeting be arranged with the Chairman and Officers to formulate a new Work Programme for the 2017/18 Municipal Year.**

## Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on the Work Programme and Contracts Register at each meeting.
  2. BBB Priority: Excellent Council Safer Bromley
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## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £335,590
  5. Source of funding: 2016/17 revenue budget
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## Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
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## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### **3. COMMENTARY**

#### Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

## Contracts Register Summary

- 3.3 Council services are underpinned by contracts and, as a Commissioning Council, it's important that these are tendered in accordance with the newly revised (1 September 2016) Contract Procedure Rules.
- 3.4 A new Council-wide approach to contract reporting has been agreed which involves the entire Corporate Contract Register being reported to Contracts Sub-Committee (latest meeting: 2 November 2016). Relevant extracts are then reported to each subsequent PDS meeting to ensure a consistent approach to contract reporting during each committee cycle.
- 3.5 The Public Protection & Safety Portfolio's contracts follow as a separate document (total contract value of more than £50k), including comments made (by Commissioning & Procurement Division) to the last two Contract Sub-committee meetings:
- It should be noted that both CCTV contracts have been extended to 31 March 2018 (ES16052 - PP&S PDS 28.09.16) and that authority has been delegated to EDE&CS to extend for a further year (to 31 March 2019).
  - Members should also note that that tendering activity has commenced regarding retendering Stray and Abandoned Dogs and Pest Control Services (ES16043 - PP&S PDS 28.09.16).
- 3.6 The Contract Monitoring Summaries pioneered by E&CS and the Corporate Contract Register are currently being merged to form a Corporate Contract Database. This Contract Database will be at the heart of the Council's future Commissioning and Procurement activity and will generate alerts and reports, as required, to ensure timely procurement and consistent Member reporting.

## **4. POLICY IMPLICATIONS**

- 4.1 Each PDS Committee is responsible for setting its own work programme.

<b>Non-Applicable Sections:</b>	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

**PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME**

<b>PUBLIC PROTECTION AND SAFETY PDS—29<sup>th</sup> March 2017</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Strategy for Continuance of CCTV Service
Charging for Food Hygiene Rating Rescore Visits
Pre-Application Advice Service for Licensing
Prevent Strategy and Channel Referral Process
Portfolio Holder Update
BYC Presentation
SLaM Presentation
Work Programme and Contracts Register
<b>PUBLIC PROTECTION AND SAFETY PDS—29<sup>th</sup> June 2017</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Work Programme and Contracts Register
<b>PUBLIC PROTECTION AND SAFETY PDS—27<sup>th</sup> September 2017</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Work Programme and Contracts Register
<b>PUBLIC PROTECTION AND SAFETY PDS—7<sup>th</sup> November 2017</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Work Programme and Contracts Register
<b>PUBLIC PROTECTION AND SAFETY PDS—16<sup>th</sup> January 2018</b>
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Work Programme and Contracts Register
<b>PUBLIC PROTECTION AND SAFETY PDS—6<sup>th</sup> March 2018</b>

Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Portfolio Holder Update
Work Programme and Contracts Register
<b>POSSIBLE FUTURE PRESENTATIONS</b>
Impact Factor
London Ambulance Service
<b>POSSIBLE FUTURE VISITS</b>
Victim Support
Impact Factor
CCTV
Police Dogs Passing Out Parade
Bromley and Croydon Women's Aid